



| | Beginning | Emerging | Proficient | Exceeding |
|----------------------|--|--|--|---|
| Plan | Little to none of the diagram/outline relates directly to the goal and main idea of the project. Student has not met the Plan standard. | Some of the diagram/outline relates directly to the goal and main idea of the project. Student is close to meeting the Plan standard. | Diagram/outline is directly related to the goal and main idea of the project. Student has met the expected Plan standard. | Diagram/outline is directly related to the goal and main idea of the project and contains advanced ideas. Student has exceeded the expected Plan standard. |
| Organization | Topics and subtopics are not linked appropriately and ideas are not related to each other. Student has not met the Organization standard. | Some topics and subtopics are linked appropriately with a few ideas that are directly related to each other. Student is close to meeting the Organization standard. | Topics and subtopics are linked appropriately with ideas that directly relate to each other. Student has met the expected Organization standard. | Topic and subtopics are linked appropriately with advanced ideas that easily and directly relate to each other. Student has exceeded the expected Organization standard. |
| Spelling and Grammar | Diagram/Outline has 3 or more misspelled words with awkward sentences. There are many grammatical errors. Student has not met the Spelling and Grammar standard. | Diagram/Outline has 1-2 misspelled words and 1-2 awkward sentences. There are 1-2 grammatical errors. Student is close to meeting the Spelling and Grammar standard. | Diagram/Outline has one or zero misspelled words with clear sentences. There are one or zero grammatical errors. Student has met the expected Spelling and Grammar standard. | Diagram/Outline has no misspelled words with very clear sentences. There are no grammatical errors. Student has exceeded the expected Spelling and Grammar standard. |
| Use of Technology | Little to no understanding of the following: use of upper and lower toolbar functions and use of arranging and applying symbols to categorize by topics and subtopics. Not familiar with link and color options. Student has not met the Use of Technology standard. | Some understanding of the following: use of upper and lower toolbar functions, drop down menus, use of arranging and applying symbols, Super Groupers and creating diagrams and/or outlines. Student is close to meeting the Use of Technology standard. | Understanding of the use of upper and lower toolbar functions, drop down menus, symbols, Super Groupers and creating diagrams and outlines that coincide. Some use of import and export, and the record option. Student has met the expected Use of Technology standard. | Advanced understanding of the use of upper and lower toolbar functions, drop down menus, symbols, Super Groupers and creating diagrams and outlines that coincide. Use of import and export, and the record option. Student has exceeded the expected Use of Technology standard. |